



Howard College Drop/Add Form

Revised 3/05/2010

Term Code: _____

Student I.D. Number: _____

Last Name: _____ First Name: _____

Social Security Number: _____ Athlete Yes No

Student Administrative Veteran Yes No

Reason _____

	Course	Section	Beginning & Ending Dates	Instructor
ADD/DROP				
ADD/DROP				
ADD/DROP				
ADD/DROP				
ADD/DROP				
ADD/DROP				

Student Signature: _____ Advisor Signature: _____

Admission Personnel Signature/date dropped: _____

THIS DROP IS NOT OFFICIAL UNTIL ALL APPROPRIATE SIGNATURES ARE OBTAINED AND THE FORM IS RETURNED TO THE STUDENT RECORDS OFFICE.

OFFICE USE ONLY

Refund % _____

_____ TSI Status

_____ Semester Hours
Currently Enrolled

_____ Semester Hours
Being Dropped/Added

_____ Semester Hours Remaining

INDICATE BELOW IF THE STUDENT IS CLEAR FROM YOUR DEPT:

_____ Advisor

_____ Financial Aid

OK Probation Suspension

_____ Business Office

_____ Library

_____ Registrar/Admissions Office



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