



## Howard College Dual Credit Application/Agreement

Dual Credit is a Program which allows high school students to enroll in college courses while still attending high school. Courses are taken in place of, or in addition to, the normal course load at high school. Under the Dual Credit Program, the student earns credit at both the high school and college (in most cases.) Under the Early Admissions Program, the student earns college credit only. The student must select which program he/she will follow below.

This program is subject to the following provisions:

- 1: The student must be approved by his/her parents, the high school principal and the high school counselor.
- 2: The student must meet all eligibility guidelines as outlined in the Dual Credit Partnership Agreement between Howard College and the public school district.
- 3: The student agrees to adhere to all rules and regulations of the college.
- 4: Students will not receive an official Howard College transcript until he/she furnishes an official transcript from the high school showing that he/she has graduated.
- 5: Howard College will provide letter and numerical grades for students enrolled in courses comprised solely of dual credit students. For Dual Credit students enrolled in courses which are also comprised of college-only students, a numerical grade may not be given.
- 6: College Level Courses may include *controversial, sensitive and/or adult material*. Students are expected to have readiness for College Level Rigor and Content.
- 7: It is the students responsibility to know and follow Howard College Policies and Procedures as outlined in the Student Handbook, the Dual Credit Handbook and the Howard College Catalog.

I am applying for admission to Howard College subject to the above conditions for the following program(s.)

- Dual Credit  
 Early Admissions  
 Both

Student Social Security Number \_\_\_\_\_

Student Name (Printed) \_\_\_\_\_  
Name of High School \_\_\_\_\_  
Expected Date of HS Graduation \_\_\_\_\_  
College Semester \_\_\_\_\_

**Signatures**  
Student \_\_\_\_\_  
Parent \_\_\_\_\_  
High School Counselor \_\_\_\_\_  
High School Principal \_\_\_\_\_

This form, together with a copy of the students high school transcript showing the completed semester grades, should be forwarded to the Dual Credit or Admissions office.