

HOWARD



COLLEGE

## Email Set-Up

- 1** Getting your email address:  
If you don't know your email address, contact Information Technology.  
Big Spring @ 432-264-5055  
San Angelo @ 325-481-8300 x4357
- 2** Find the email link on the website:  
Go to [howardcollege.edu](http://howardcollege.edu) and click on the "email" link from the student center ribbon.
- 3** Log-In:  
Enter your email address. If you don't have your initial password, contact Information Technology.  
Big Spring @ 432-264-5055  
San Angelo @ 325-481-8300 x4357

## There's an APP for that?

- 1** Microsoft Outlook:  
Go to your Apple/Android store.
- 2** Download:  
Search for Microsoft Outlook app (it's free) and download.
- 3** Set-Up:  
Follow the prompts to set up to receive new email alerts. Put in your email address and password.
- 4** Check Your Email!  
Check your email regularly so you don't miss out!

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## Discounts With College Email

- 1** **Microsoft Office:**  
Free online versions of Office plus 1TB of online storage. Software design & development tools are available as well.
- 2** **Spotify:**  
50% off Spotify Premium.
- 3** **Amazon Prime Student:**  
Free shipping and streaming for first six months, plus discounted rate once paid subscription starts.
- 4** **Apple Music:**  
Get music from Apple Music for half the regular rate. Just \$4.99/month.
- 5** **Dropbox Pro:**  
2 GB of free storage so you never have to worry about losing a paper!



[www.howardcollege.edu](http://www.howardcollege.edu)  
[www.hchawk.com](http://www.hchawk.com)



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